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OCCUPATIONAL SAFETY & HEALTH PROGRAMME

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SAFE WORK INSTRUCTION

Task Operation: USE OF ANGLE GRINDER			Form SW 011 Rev A
Special Comments: This procedure is to be used with any operating manuals or training relevant to the tasks. This equipment must only be used by persons who have received the appropriate training.			
ACTIVITY	HAZARDS	HOW TO DO IT	PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS
Steps in order of performance	Applicable to each step	Identify Equipment, Safety Quality and Performance Requirements	
Preparation	Electrocution Abrasions	<ul style="list-style-type: none"> Do not operate electrical equipment/leads in wet areas Ensure adequate lighting is provided at all times Ensure ELCB/RCD is connected and is at supply end of any extension lead Inspect grinder and wheel for obvious faults and defects Ensure trigger mechanism operates Ensure current Inspection Tag is on equipment Obtain a Hot Work permit 	    
Operation	Electrocution Strains Abrasions	<ul style="list-style-type: none"> Isolate power before adjusting wheel Ensure comfortable position Use one hand to hold the trigger, the other hand near the grinder body to secure the machine Use the flat of the wheel Ensure grinding disc has stopped before putting down Ensure the grinding wheel is the correct speed for the grinder 	
Precaution	Fire	<ul style="list-style-type: none"> Use of an abrasive tool in the open on fire ban days is forbidden Remove all flammables from the work area Provide appropriate Fire Fighting Equipment 	
After Use Care		<ul style="list-style-type: none"> Check area for smouldering debris on completion of work Store grinder in designated area 	